

Invitation for Bids (IFB)

Cooperative Republic of Guyana

Ministry of Home Affairs

The Ministry of Home Affairs invites sealed bids from eligible and qualified Bidders for the following:

Guyana Fire Service – Current Programme

- 1. Repairs to Anna Regina Fire Station.**
- 2. Repairs to Fence, Anna Regina Fire Station.**

Ministry of Home Affairs – Capital Programme

- 1. Procurement of Vehicles for Community Policing Group.**

Bidding will be conducted through the National Competitive Bidding (NCB) procedures, specified in the Procurement Act 2003, and is open to all bidders, subject to provisions of Section IV (Eligible Countries) as defined in the Bidding Documents.

Interested eligible bidders may inspect the Bidding Document (s) and obtain further information from the Finance Department Ministry of Home Affairs, Lot 6 Brickdam, Stabroek, Georgetown **between 08:30 hours and 15:30 hours**, Monday to Friday.

Bid Documents can be uplifted from the Office of the Finance Department Ministry of Home Affairs, Lot 6 Brickdam, Stabroek, Georgetown upon payment of a non-refundable fee of three thousand (\$3,000) dollars in favour of the Permanent Secretary, Ministry of Home Affairs, for each Bid Document. The method in payment shall be in cash or Manager's Cheque.

Bids shall be submitted in a plain sealed envelope bearing no identification of the Bidder. Each envelope must state clearly the name of the project (**for example ‘Repairs to Anna Regina Fire Station, Guyana Fire Service, Ministry of Home Affairs) ’**), at the top left hand corner.

Bid shall be address to:

**The Chairman
National Procurement and Tender Administration Board
Ministry of Finance, Main and Urquhart Streets
Georgetown**

and deposited in the Tender Box at the above address no later than **0900hrs on Tuesday 30th July, 2013**. Electronic Bidding will not be permitted. Late bids will be rejected.

Bids will be opened at **0900hrs on Tuesday 30th July, 2013** in the Boardroom of the National Procurement and Tender Administration Board, Ministry of Finance in the presence of those bidders or their representatives who choose to attend the opening.

All bids must be accompanied by valid Certificates of Compliance from the Manager of the National Insurance Scheme (NIS), the Commissioner General of the Guyana Revenue Authority (GRA).

Two (2) percent (%) bid security is required for Procurement of Vehicles for any bid when totaling three million (G\$3M) and over.

The National Procurement and Tender Administration Board, Ministry of Finance reserves the right to reject any or all Bids without assigning any reason whatsoever and not necessarily to award to the lowest Bidder.

Permanent Secretary
Ministry of Home Affairs