

# Ministry of Public Security

## Data Request Form

Please complete all sections of this Data Request Form. Upon completion, submit it to the Permanent Secretary's Office of the Ministry. A staff member from the Office will contact you to confirm receipt of your request.

**Department/University/Organisation**

**Name**

**Address**

**Phone Number(s)**

**Email Address (es)**

**Purpose of Request**

A specific purpose may help us to determine the most appropriate data set to give to you.

**Specific Data Request/Description**

Please provide a detailed description of the data being requested, including and selection criteria (e.g. age, sex, ethnicity, region, division)

**Period – of – Time Requested**

Our data is not real time, so please state the time period/s that you require (e.g. Jan – Jun 2016, August 2015, etc)

**Returned File Format**

Unless stated otherwise, your data will be returned to you in an Excel file. If you need your data in a different format, please indicate here.

Signature: .....

Date: .....

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**For Official Use Only**

Received by: .....

Date: .....

**Request Status:**

- Approved
- Not Approved

**Comments:**

Date of Data Delivery: .....