

MINISTRY OF PUBLIC SECURITY

GUYANA FIRE SERVICE

VACANCY

Applications are invited from suitably qualified persons to fill the following vacancy within the Guyana Fire Service:

One (1) Head, Strategic Management Department

Scope

- To guide, co-ordinate and supervise the staff of the Department in the discharge of their duties, and identify analytical skills which will be needed by the various teams to improve their operations.
- To work with Programme Heads to ensure that the activities and the Annual Work Programme are aligned with the Strategic Plan, and assist them in linking the everyday work activities of their subordinates with the Strategic Plan to ensure clarity.
- To identify training needs/interventions and organise with the Human Resources Department for capacity building programmes.

Qualifications/Requirements

- A Master's Degree in Public/Business Management, Strategic Management, Policy Analysis or Development & Evaluation from a recognized University PLUS a minimum of eight (8) years relevant management experience, three (3) of which should be at a senior level.

OR

- A Bachelor's Degree in Public/Business Management, Strategic Management, Policy Analysis or Development & Evaluation from a recognised University PLUS a minimum of ten (10) years relevant management experience, five (5) of which should be at a senior level.

Characteristics of Position: One (1) year with possibility of renewal.

A copy of the Job Description/Job Specification for the position can be downloaded from the Ministry's website - <https://mops.gov.gy/>.

Kindly submit applications and Curriculum Vitae to:

Permanent Secretary
Ministry of Public Security
Lot 6 Brickdam
Stabroek
Georgetown

Or Via email: personnel@mops.gov.gy

Applications should reach this Ministry on or before November 2, 2018.